

YOU SAY BUSINESS SUPPORT

WE SAY...

A database of 80,000 candidates updated every day

Business support functions are integral to the success of every company. Having on board skilled and efficient staff can make the difference in terms of competitive advantage and productivity. That's why here we are committed to delivering a high level of service and by making the most of our recruiters' knowledge and experience in this sector, we are able find the right fit for your business again and again.

Our business support team services clients in a variety of sectors including medical, technology, finance, hospitality, and FMCG. All of these positions require fluency in English and at least one other European language.

We offer clients a selection of services, including technical, competency based testing, salary and market consultancy, organisation of batch day interviews, extensive screening of candidates and candidate management throughout the full interview process.

OUR AREAS OF EXPERTISE:

- Technical Support level 1,2,3
- Customer Service B2B & B2C
- Supply Chain & Logistics
- Accountancy and Insurance
- Reception/ Secretarial and Administration
- Human Resources/ Recruitment and Payroll

THE ROLES WE RECRUIT FOR:

Junior/Senior Customer Care	Order Management Executive	General Accountants
Technical Support – level 1,2,3	Client Account Manager	Logistics/ Supply Chain Manager
Collections Executive/Team leader	Bilingual Administrator/Secretary	
Accounts Payable/Receivable Agent	Insurance Administrator	
European Payroll Specialist	Customer Service Manager	

RELY ON US TO SELECT THE BEST FIT CANDIDATES

We assess each candidate's skills and experience in accordance with the position's requirements. We also identify and highlight their potential in order to provide you with only the most qualified candidates with which to fill your vacancies. For that purpose, we use :

- Phone/ Skype screening techniques
- Oral Language tests
- Technical tests on request

ENTRUST YOUR RECRUITMENT TO THE EXPERTS

Our consultants are solely working on the business support team vacancies. They learn to develop a strong knowledge of specific client requirements. We are constantly building a strong pipeline of active candidates in order to ensure the quickest possible response to clients' requirements.

